North Cumberland Fire District
Meeting Minutes
August 19, 2009

Present:
Edward LeBlanc, Chairman
John Aharonian
Brian Campbell
Matthew Gannon
Paul Lindquist
John Patrick McCoy
Michael Spaziani
Absent:
Robert Audette

### **Others Present:**

David DelVecchio, Chief
Fay Dakake, Clerk
Martin Klara, Tax Collector
Robert J. Murray, Treasurer

# **Opening:**

The regular meeting of the North Cumberland Fire District (NCFD) was called to order at 7:01p.m. on Wednesday, August 19, 2009, by Chairman LeBlanc.

## A. Approval of the Minutes

The following meeting minutes were presented and reviewed.

Tuesday, June 16, 2009 (pre-meeting to annual meeting)

Motion was made by Mr. Gannon, seconded by Mr. Spaziani, to accept the minutes as presented for the meeting of June 16, 2009.

All in favor. So voted.

Wednesday, June 17, 2009 (annual meeting)

The June 17, 2009 annual meeting minutes were reviewed.

Wednesday, July 15, 2009

After review of the minutes of the regular Board meeting held July 15,

2009, a few typographical corrections and clarifications were made.

Motion was made by Mr. Lindquist, seconded by Mr. McCoy, to accept the minutes for the meeting of July 15, 2009 with corrections as noted. All in favor. So voted.

## **B.** Treasurer's Report

Treasurer Murray submitted his report (attached) which included:

- Income Statement
- Balance Sheet

Mr. Murray reviewed each report with the Board. His comments included:

# **July YTD**

Comments noted on the right hand side. Cash (\$9,700.00) collected during the month was minimal, a matter of timing. More was collected in prior months than was collected in prior years. Expenditures of \$172,000.00, higher than budget, as legal fees were paid in association with tax collections. Otherwise, nearly all of the items are on budget. The overhead door repair for \$625.00 was unusual and not planned for. Truck lease noted is strictly the interest component.

Chief DelVecchio questioned 6030 (\$1550.00) stating it should have come out of the fire prevention account. He also noted the equipment has not arrived.

#### **Balance Sheet**

Comparing July 09 to June 09, a cash decrease of \$170,000., in line with the loss of the month for \$162,000.00., is noted. The current assets remain the same. Taxes received will be adjusted.

Current liabilities are at \$17,027.77. \$2,075.00 and \$6,125.90 are accruals related to items that have not been paid yet as of the end of July but have been expensed through the income statement.

Lease Obligation – Pierce PUC has declined approximately \$6,000.00 reflecting the principal payments.

In July, \$55,000.00 (from a CD that was expiring in November) was moved from Dexter Credit Union to the Citizens account. Interest was lost. Depending on cash flow, either the remaining Navigant balance or the Dexter Credit Union balance may have to be moved

Motion was made by Mr. Campbell, seconded by Mr. Spaziani, to accept the Treasurer's Report for July, 2009. All in favor. So voted.

## C. Tax Collector's Report

Tax collector Klara submitted his report (attached) dated August, 2009. Tax bills will be mailed the last week of August and revenues are expected by the first week of September.

Comparison between the July 2009 and August 2009 Tax Collector's Reports, "2008 Taxes Due" as well as "Total Due Prior Years" was questioned.

Approval of the Tax Collector's Report was held over until next month.

The Agenda was adjusted to accommodate a request by the Union.

Treasurer Murray reported being on-line with Payroll to accelerate receiving reports. He has also spoken to several representatives from Nationwide to navigate the administrative process of getting on-line. Once on line with Nationwide automatic debits will be possible.

Chairman LeBlanc suggested automatic payment of routine monthly bills. Given the cash flow situation, Treasurer Murray was not in favor of automatic debits, he feels it limits flexibility. Chairman LeBlanc understands the logic, but to become more efficient he would like to see at least some of the accounts, such as utility bills, on automatic payment

### Grievance 09-04

Union President Brian Bernardo declined entering executive session on this matter.

Lindquist, Chairperson of the Personnel/Labor Mr. Relations Committee, briefed the Board on Grievance 09-04 concerning IOD Firefighter Kevin Clarke not being compensated for his attendance at new vehicle training. Kevin and the Executive Board requested payment, with interest for eight (8) hours at time and a half. Interest was included in the grievance in the event that the grievance continues for an extended period of time. Questions arose as to attendance for the entire training. Previously, the Personnel/Labor Relations Committee met with Chief DelVecchio and they agreed that due to the terminology of the memo "you are required to attend" they proposed to the Executive Board and firefighter Clarke, that he be paid five (5) hours at time and a half and they accepted. It was presented to Board members that firefighter Clarke be paid five (5) hours at time and a half for the training he was called in for.

Article 9, Section 8 of the Collective Bargaining Unit was reviewed and discussed.

Motion was made by Mr. Lindquist, seconded by Mr. Spaziani, to grant the grievance as negotiated, to pay five (5) hours of overtime (

7 ½ of straight time). A roll call vote was taken on the motion to grant the grievance of firefighter Clarke which would result in the payment of five (5) hours of overtime. A roll call vote was called and recorded as follows:

Edward LeBlanc, Chairman No
John Aharonian Yes
Brian Campbell Yes
Matthew Gannon Yes
Paul Lindquist Yes
John Patrick McCoy Yes
Michael Spaziani Yes

Grievance 09-04 is granted.

# D. Chief's Report/Monthly Expenditures

Chief DelVecchio submitted his monthly report for July 2009, including bills and receipts – July 2009. He highlighted the following:

- Engine 5 entered service August 7, 2009. The numbering was changed from 54 to 5.
- Engine 54 was delivered to Valley Falls, August 3, 2009. A check in the amount \$15,000.00 received and deposited.
- Plymo-vent system muffler installed.
- A quarterly officers meeting was held July 9, 2009.

Motion was made by Mr. Lindquist, seconded by Mr. Spaziani, to accept the Chief's report with expenses for July 2009. All in favor. So voted.

## E. Committee Reports:

Committee assignments distributed during the July meeting remain as assigned.

Financial Management, Budget, Taxes

Mr. McCoy reviewed information as reported by Treasurer Murray.

# Apparatus/Buildings/Grounds

Chief DelVecchio noted the exterior stairway of the station is in need of repair. Estimates have been requested. Mr. Johnson has been in contact with Chairman LeBlanc regarding the fence he had agreed to install.

**Personnel/Labor Management/ Negotiations** 

No comment.

### **Labor Management**

Mr. Gannon announced the next meeting of the Labor Management Committee is scheduled for September 14, 2009.

### F. Old Business

**Car 55** 

After additional estimates were received, Car 55 repairs were completed and totaled \$1,400.00. Estimates for a new vehicle are being compiled.

### **G. New Business**

**Gary Grenier PEBSCO** 

Firefighter Grenier made the Board aware of a delay in monies being deposited into his Nationwide account. Treasurer Murray confirmed this to be correct. NCFD is currently working with Nationwide to accelerate the process.

### **Cumberland Historic District Commission**

Chairman LeBlanc received a letter from the Cumberland Historic District Commission (Mr. Balfour) asking if NCFD would be opposed to the placement of the schoolhouse in a special historic district.

Investigative work needs to be done before a decision will be made

H. Public Comment

None.

Executive Session per R.I.G.L. 42-46-5 (1), 42-46-5 (2)

Motion was made by Mr. Campbell, seconded by Mr. Lindquist and unanimously carried to enter into Executive Session in accordance with R.I.G.L.42-46-5 (1) and 42-46-5 (2) at 8:16 p.m.

**Return to Public Meeting** 

Motion was made by Mr. McCoy, seconded by Mr. Lindquist and unanimously carried to keep the Executive Session minutes closed.

**Adjournment** 

Motion was made by Mr. Campbell, seconded by Mr. Spaziani and unanimously carried to adjourn the public meeting at 8:37 p.m.

Minutes submitted by: Fay Dakake, Clerk

Approved by: Edward LeBlanc, Chairman